

March 2022

Dear Parent / Carer,

### **Year 7 Parents' Evening Thursday 17<sup>th</sup> March 2022**

Our Year 7 Parents' Evening on Thursday March 17<sup>th</sup> from 4pm to 6.30pm is an important evening and provides you with an opportunity to meet with all of your child's teachers to discuss their progress and consider the next steps in supporting your child in being successful in school.

We shall continue to use 'School Cloud', as our online appointment booking system to allow parents and carers to meet one-to-one with teachers in the form of an online, video meeting. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. You shall then be able to log-in remotely on the evening and join meetings with teachers.

Appointments can be made from Wednesday 9<sup>th</sup> March at 4pm and the booking system will close on Thursday 17<sup>rd</sup> March at midday.

Meetings will 'time-out' after five minutes to allow for increased efficiency and decreased waiting times for families. Teachers will break for one minute between appointments to allow for note-taking and short actions before moving onto the next meeting.

For many families this may be the first time using this system. Please visit <https://forgevalley.schoolcloud.co.uk/> to book your appointments. If you are unable to log-in please contact the school office for support either by telephone or via email at [enquiries@forgevalley.sheffield.sch.uk](mailto:enquiries@forgevalley.sheffield.sch.uk)

Login with the following information as prompted at the parent login screen:

- Your Name (you do not need to enter an email address despite the prompt)
- Pupil's First Name
- Pupil's Surname
- Pupil's Date of Birth

The information you enter must match the information we have on record and so it may be necessary for some families to update their details. If you need to do this, please contact the school office.

If you do not have access to the internet, please contact the school office, your child's form tutor, or Head of Year 7, Mr Mintoft, at [rmintoft@forgevalley.sheffield.sch.uk](mailto:rmintoft@forgevalley.sheffield.sch.uk) and we shall seek to offer written feedback on your child where possible.

Yours faithfully,



John Watson  
Assistant Headteacher  
[jwatson@forgevalley.sheffield.sch.uk](mailto:jwatson@forgevalley.sheffield.sch.uk)

