

May 2022

Dear Pupils, Parents and Carers,

### Year 11 Exam and Revision Arrangements 2022

As discussed in my letter last week, please find attached arrangements for GCSE examinations, revision sessions, and lessons in school from Monday 16<sup>th</sup> May until Friday 27<sup>th</sup> May. I shall share details of remaining exam weeks closer to the half-term break.

Pupils and families should also be aware of the following arrangements:

- **Morning examinations begin at 9am.** For morning examinations pupils should arrive at school from 8.30am and register in their form rooms as normal. Pupils shall then be escorted to their exams base, store bags and belongings safely and will be given a short talk in school's Lecture Theatre from the appropriate subject lead to ensure confidence going into each examination.
- **Afternoon examinations begin at 1pm.** For afternoon examinations pupils shall finish their lunch break at 12.45pm as usual and store bags and belongings safely. Pupils will then be given a short talk in school's Lecture Theatre from the appropriate subject lead to ensure confidence going into each examination. Please be aware that certain examinations may conclude after the usual school day finishing time of 2.45pm.
- Pupils must attend school in full school uniform. This is something that has been requested by a number of families.
- Pupils should endeavour to bring the correct equipment to each examination. This includes highlighter pens, calculators, compasses, protractors and other materials required for certain examinations. Equipment will be lent to pupils if they don't have their own although I would recommend pupils have their own as they are used to the way they work, especially in the example of calculators.

As already discussed, Year 11 pupils must remain in school during the examination period and continue to attend in full school uniform. This is to support them in being prepared for examination success. Throughout Year 9, 10 and Year 11 pupils missed vital lesson time in school as a result of COVID-19 so it is right to give them as much lesson time in school as we can.

Please be reminded that pupils must attend all of their examinations in order to achieve success in their qualifications. Exams are scheduled to finish on Monday 27<sup>th</sup> June 2022 with a contingency day on Wednesday 29<sup>th</sup> June. Pupils should not schedule holidays prior to this date. It is important that

pupils arrive on time for examinations; start times are governed by the Joint Council for Qualifications (JCQ) and guidelines must be followed in school.

Our Year 11 pupils have already been through a number of mock assessments to prepare them for this summer. Therefore, I am confident they are well prepared for the challenges ahead.

Please don't hesitate to contact me via [jwatson@forgevalley.sheffield.sch.uk](mailto:jwatson@forgevalley.sheffield.sch.uk) if you have any questions about these arrangements or indeed the final exams.

Yours faithfully,



Mr John Watson  
Assistant Headteacher

