

25 May 2022

Dear Parents and Carers,

**Year 10 Parents' Evening, Thursday 16<sup>th</sup> June 2022**  
**Online Appointment Booking**

I would like to invite you to attend our Year 10 Parents' Evening on Thursday 16<sup>th</sup> June from 4pm to 6.30pm. This is an important evening and provides you with an opportunity to meet with all of your child's teachers to discuss their progress in exam subjects and consider the next steps in supporting your child in being successful in school as they approach Year 11.

Following discussion with families, we are continuing to use 'School Cloud' to allow parents and carers to meet one-to-one with teachers in the form of an online, video meeting. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. You shall then be able to log-in remotely on the evening and join meetings with teachers.

Appointments can be made from Wednesday 8<sup>th</sup> June from 4pm and the booking system will close on Thursday 16<sup>th</sup> June at midday.

Meetings will 'time-out' after 5 minutes to allow for increased efficiency and decreased waiting times for families. Teachers will break for one minute between appointments to allow for note-taking and short actions before moving onto the next meeting.

Please visit <https://forgevalley.schoolcloud.co.uk/> to book your appointments. If you are unable to log-in or have any questions regarding use of 'School Cloud' please contact the school office for support either by telephone or via email at [enquiries@forgevalley.sheffield.sch.uk](mailto:enquiries@forgevalley.sheffield.sch.uk)

Login with the following information as prompted at the parent login screen:

- Your Name (you do not need to enter an email address despite the prompt)
- Pupil's First Name
- Pupil's Surname
- Pupil's Date of Birth

The information you enter must match the information we have on record and so it may be necessary for some families to update their details.

If you do not have access to the internet, please contact the school office or Head of Year 10, Miss Lewis at [rlewis@forgevalley.sheffield.sch.uk](mailto:rlewis@forgevalley.sheffield.sch.uk) and we shall seek to offer some written feedback on your child where possible.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'J Watson'.

John Watson  
Assistant Headteacher  
[jwatson@forgevalley.sheffield.sch.uk](mailto:jwatson@forgevalley.sheffield.sch.uk)

