

8<sup>th</sup> June 2022

Dear Parents/Carers,

**Year 10 Creative iMedia Exam  
Monday June 13<sup>th</sup> 2022**

All Year 10 pupils shall be sitting an exam in Creative iMedia as part of their ICT qualification in school on Monday 13<sup>th</sup> June 2022.

For the vast majority of pupils this shall be their first official, external examination.

A large number of our Year 11 pupils are also sitting this exam and we cannot accommodate all pupils sitting simultaneously. Therefore, Year 10 pupils shall sit their paper at 11.15am with an amended earlier breaktime.

As this is an external examination, our Year 10 pupils must then be closely supervised until 2pm. This is to follow official external examination procedures which means that pupils cannot communicate with any pupils that will be taking the exam later in the afternoon. This is true of pupils within Forge Valley School but also a large number of schools nationally. Therefore, pupils cannot have access to mobile phones or other personal possessions until 2pm.

Our subsequent arrangements for Year 10 pupils on Monday 13<sup>th</sup> June only are as follows.

- 8.35am – Usual arrival time at school
- 9am until 10am – Period 1 as usual
- 10am until 11am – Period 2 as usual
- 11am until 11.15am – Break
- 11.15am until 12.30pm – Creative iMedia Exam (pupils who qualify for extra-time in examinations will be granted this as normal)
- 12.30pm until 2pm – All Year 10 pupils in the Lecture Theatre receiving lessons in core subjects.
- 2pm – Lunch
- 2.30pm – Early dismissal from school. Pupils that use school transport are welcome to wait.

On this day only, the school catering team shall be providing sandwich grab bags available for all pupils to buy as required at 2pm. There shall be no hot food option on this day only. I would

recommend that pupils bring a snack or obtain one from the school canteen at break time with lunch falling an hour later than usual.

Upon entering the examination, all Year 10 pupils' bags shall be put, by the pupils, into locked cabinets which shall be securely stored until bags are returned at 2pm. All bags must go within locked cabinets. All electronic devices must be stored in bags and cannot be kept by pupils during or immediately after the examination. I would advise that if any pupil or family is uncomfortable with this arrangement then these items should not be brought to school. This includes watches.

This is a one-off event in school which is a legacy of our Year 11 pupils being unable to sit this exam earlier as a result of COVID-19 restrictions. We appreciate your support in this matter.

Yours faithfully,



John Watson  
Assistant Headteacher

