

February 2023

Dear Parent / Carer,

### **Y7 Parents' Evening March 2023**

Our Year 7 Parents' Evening will take place on Thursday 2<sup>nd</sup> March between 4pm – 6.30pm. It is an important evening and provides you with an opportunity to meet with all of your child's teachers to discuss their progress and consider the next steps in supporting your child in being successful in school.

Following discussion with families we are continuing to use 'School Cloud' to allow parents and carers to meet one-to-one with teachers in the form of an online, video meeting. This event shall not take place in school. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. You shall then be able to log-in remotely on the evening and join meetings with teachers. There shall be a combination of face-to-face and online parent events over the course of the year.

There is an opportunity to raise any questions with teachers in advance, by submitting them into School Cloud whilst making your appointments online. This may help you in getting the information that you require within the 4-minute appointment timeframe.

Appointments can be made from Monday 20<sup>th</sup> February at 4pm and the booking system will close on Thursday 2<sup>nd</sup> March at midday.

Please visit <https://forgevalley.schoolcloud.co.uk/> to book your appointments. If you are unable to log-in please contact the school office for support either by telephone or via email at [enquiries@forgevalley.sheffield.sch.uk](mailto:enquiries@forgevalley.sheffield.sch.uk)

Please also see the additional guides attached if you are encountering any issues and to prepare you for use on the evening.

Login with the following information as prompted at the parent login screen:

- Your Name (you do not need to enter an email address despite the prompt)
- Pupil's First Name
- Pupil's Surname
- Pupil's Date of Birth

The information you enter must match the information we have on record and so it may be necessary for some families to update their details.

If you do not have access to the internet, please contact the school office or Head of Year 7, Mr Warne, at [lwarne@forgevalley.sheffield.sch.uk](mailto:lwarne@forgevalley.sheffield.sch.uk) and we can try to make appointments on your behalf where possible.

Yours faithfully,

A handwritten signature in grey ink, appearing to read 'J Watson'.

Mr J Watson  
Assistant Headteacher  
[jwatson@forgevalley.sheffield.sch.uk](mailto:jwatson@forgevalley.sheffield.sch.uk)

